



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday October 18, 2017

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

### REGULAR MEETING 7:00 P.M.

#### **A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m. – By President Leete.
2. Pledge of Allegiance – Led by Director Mayer.
3. Roll Call – All Present.

#### **B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

Public Comment Regarding:

- Napa Firestorm of 2017 and recommendations to create a task force to examine conditions of trees and vegetation throughout Discovery Bay.

#### **C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for October 4, 2017.
2. Approve Register of District Invoices.

Motion by: Director Pease to approve the Consent Calendar.

Second by: Director Mayer

Vote: Motion Carried – AYES: 5, NOES: 0

#### **D. AREA AGENCIES REPORTS / PRESENTATION**

1. East Contra Costa Fire Protection District Report.

Fire Chief Helmick – Provided an update regarding his promotion to Fire Chief and provided a report for the month of September 2017. There was discussion regarding East Contra Costa Fire Protection District Elections.

#### **E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA**

1. Veolia Report – Month of August 2017 and the Month of September 2017.

Project Manager Berney Sadler – Provided the details of the August 2017 and September 2017 Monthly Operations Report. There was an update from District Engineer Harris regarding the testing for the Filtration System.

#### **F. BUSINESS AND ACTION ITEMS**

1. Discussion and possible action regarding County's Draft Urban Farm Animal Ordinance.

General Manager Davies – Provided the details regarding the County's Draft Urban Farm Animal Ordinance.

There was discussion related to sending a letter opposing the County's Draft Urban Farm Animal Ordinance.

Motion by: Director Mayer to authorize the Board President to sign a letter to the County in opposition to the County's Draft Urban Farm Animals Ordinance.

Second by: Director Pease.

Vote: Motion Carried – AYES: 5, NOES: 0

2. Discussion and possible action regarding the Diffuser Inspection and Engineer's Report.  
District Engineer Harris – Provided the details of the Diffuser Inspection and Engineer's Report. There was discussion regarding the Diffuser Inspection and the Engineer's Report.  
Motion by: Director Pease to authorize Bishop Diving to conduct the inspection of the diffuser to support the engineering study in an amount not to exceed \$6,000.00, authorize Advisian (WorleyParsons Group) to conduct the engineering study on the diffuser and prepare any costs estimates to the District of the required maintenance & repairs for \$33,582.00, and authorize the General Manager to execute all contracts and up to 10% change orders if needed.  
Second by: Vice-President Graves  
Vote: Motion Carried – AYES: 5, NOES: 0

**G. INFORMATIONAL ITEMS ONLY**  
None

**H. DIRECTORS' REPORTS**

1. Standing Committee Reports

Director Steele – Provided the details of the October 18, 2017 Parks and Recreation meeting related to the GreenPlay Proposal.

Director Pease – Provided the details of the October 18, 2017 Parks and Recreation meeting regarding Pickleball related to a noise survey.

Director Mayer – Provided the details of the East Contra Costa Fire Protection District Outreach meeting related to social media, East Contra Costa Fire Protection District Finance meeting related to reviewing procedures for credit cards, Discovery Bay P6 Zone Citizen Advisory Committee related to the Sheriff providing a report for the traffic citations and assistance with grants from the Town of Discovery Bay.

President Leete – Provided the details of the Contra Costa Special District Association meeting related to reallocation of property taxes.

2. Other Reportable Items – None.

**I. MANAGER'S REPORT**

None

**J. GENERAL MANAGER'S REPORT**

General Manager Davies – Provided an update regarding the upcoming holidays related to cancelling board meetings; prior to any board meeting cancelation, staff will confirm with the board members that there are no items for the agenda.

**K. CORRESPONDENCE RECEIVED**

1. Received East Contra Costa Fire Protection District meeting minutes for September 11, 2017.

2. Received State Water Resources Control Board regarding information and future updates on the Phase II Update of the Bay-Delta Plan dated October 4, 2017.

**L. FUTURE AGENDA ITEMS**

None

The regular meeting adjourned at 7:44 p.m. to the Closed Session.

**M. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA**

(Government Code Section 54957.7).

Legal Counsel Attebery – The Board is now adjourning into closed session regarding items N-1 and N-2.

**N. CLOSED SESSION**

1. Conference with Legal Counsel—Anticipated Litigation pursuant to Government Code Section 54956.9(b) - (One Potential Case).

2. Conference with Legal Counsel—Existing Litigation pursuant to Government Code Section 54956.9(a).  
Name of Case and Case Number: Hofmann Land Development v. Town of Discovery Bay Community Service District.  
Contra Costa County Sup. Ct. No, C-13-00274

**O. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION**

(Government Code Section 54957.1).

Legal Counsel Attebery – Reporting from Closed Session on items N-1 and N-2, there is no reportable action.

**P. ADJOURNMENT**

1. The meeting adjourned at 8:25 p.m. to the regular meeting on November 1, 2017 beginning at 7:00 a.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 10-23-17

<http://www.todb.ca.gov/agendas-minutes>